



State of Arizona  
**Department of Education**

**Tom Horne**  
Superintendent of  
Public Instruction

**CN# 02-07**

**MEMORANDUM**

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**To:** School Health & Nutrition Program Sponsors

**From:** Mary Szafranski, Deputy Associate Superintendent  
Arizona Department of Education, Health & Nutrition Services  
Kacey Frey, NSLP Health Director  
Arizona Department of Education, School Health & Nutrition Programs

**Date:** July 10, 2006

**RE:** Free and Reduced Price School Meals Application Package Translations

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As a follow up to the CN Memo 39-06 sent out in March of 2006, this memo is to announce the final release of the Free and Reduced Price School Meals Application Package Translations. It is required that communications between Local Education Agencies (LEA) and parents or guardians be in a language they can understand.

To assist in this process, the United States Department of Agriculture (USDA) has provided application package translations including a letter to households, free and reduced price school meals application, notification for verification of eligibility letter, as well as a verification results page. This package also includes optional materials regarding sharing information with other programs such as Medicaid/SCHIP. The following translations are now available:

Arabic, Cambodian, Chinese (Mandarin), Farsi, French, Greek, Haitian, Hindi, Hmong, Japanese, Korean, Kurdish, Laotian, Polish, Portuguese, Russian, Samoan, Serbo-Croatian, Somali, Spanish, Sudanese, Tagalog, Thai, Urdu, and Vietnamese.

These translations have been posted, and are available for use at the Child Nutrition Programs Website at: <http://www.fns.usda.gov/cnd/FRP/frp.process.htm>

If you have questions or concerns regarding this memo, please contact your assigned School Health & Nutrition Program Specialist at 602-542-8700.